



**PUBLIC ENQUIRY
DEPARTMENT**

P.O. BOX 120
CONCORD NSW 2137

FAX: 02 9743 4844

ACN: 087 400 379

ABN: 84 087 400 379

TICA Access Request Via Fax

BEFORE COMPLETING THIS FORM AND FAXING IT TO TICA IT IS AGREED THAT:

1. The Credit Card holder must be one of the people requesting information.
2. The Privacy Act Acknowledgement Advice attached hereto must be signed and by doing so you accept the terms in this request.
3. Minimum requirement being your Full Name, Date of Birth, Current address and Fax number must be supplied to TICA in this request, should these requirements not be met TICA will not process your request and no refund is applicable.
4. TICA hours of operation are between 9am to 4pm EST Monday to Friday all requests will be processed within 3 hours of receiving, any request received after 4pm may be processed on the following business day. It is important to note that due to different state holidays TICA may be closed on a day that you forward your request.
5. All reports will be faxed back to applicant.

Applicant 1 – Must be printed

Given name/s: _____ Surname: _____
Licence No _____ DOB: _____
Passport No: _____
Current Address: _____
Phone No: _____ Fax No: _____

Applicant 2 – Must be printed

Given Name/s: _____ Surname: _____
Driver Licence No: _____ DOB: _____
Boat Licence No: _____
Current Address: _____
Phone No: _____ Fax No: _____

I hereby confirm that I have read the Privacy Statement on page 2 of 2 and agree for TICA to process this request.

Applicant 1 Signature: _____ Date: _____

Applicant 2 Signature: _____ Date: _____

Credit Card Payment Authority. Please charge my Credit Card for the amount of \$22.00 per person including GST

Credit Card Type Visa MasterCard

Cardholder Name: _____

Cardholder Signature: _____

Card Number:

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Expiry Date:

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Please read the following Privacy Statement carefully as this will inform you as to what TICA can and cannot do with the information provided by you.

Privacy Statement for TICA - Access Request Via Fax

We are required at law to advise you of your rights in relation to your privacy

The information supplied by you to TICA is required by TICA to prove who you are and that you made an inquiry about yourself. This information has been obtained to protect your privacy and your rights. The information you have provided is protected under the Privacy Act and TICA has a legal obligation to protect the information you have just provided from any misuse.

The information you have supplied to TICA can only be used for one purpose and that is for you to inquire if your name has been listed on any of the TICA databases.

None of the information provided to TICA in this request can or will be passed on to any other person or corporation in any circumstances whatsoever. In the event that you may be listed on the TICA database none of the information provided by you in this request will be passed onto any member that has listed you.

The information provided by you in this request will remain on the TICA Public Inquiries Data Base for a period of four years. The TICA Public Inquiry Database is only used by TICA for internal purposes. Information contained within our Public Inquiry Database can only be passed on to government departments and or government agencies both state and federal as defined in the Privacy Act and as required by law.